

TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY  
Executive Board Meeting Minutes

Date: October 13, 2022

Time: 9:00 a.m.

Place: EMA Office  
640 N. River Rd., N.W. Unit B  
Warren, OH 44483

Roll Call:

Mayor Doug Franklin (Chief Ken Nussle)

Commissioner Frank Fuda

Director John E. Hickey (Non-Voting)

Mayor Ben Kyle

Trustee Ed Anthony

Roger Peterson

Chief James Pantalone

Mayor Deidre Petrosky (Chief David Rea)

Trustee Jeff Tucker

Sheriff Paul Monroe

Chief Steve Craiger

Guests: Kristen Gallagher, Red Cross, Lisa D'Allessandris, Arcadis Consulting

Chairman, Ed Anthony called the meeting to order at 9:00 A.M.

The Pledge of Allegiance was recited.

**1. APPROVAL OF PREVIOUS MEETING MINUETS**

Chairman Anthony asked if there were any additions or corrections to the minutes of the September 8, 2022 meeting as presented. There being none -

**MOTION:** A motion was made by Chief J. Pantalone to approve the minutes of the September 8, 2022 meeting as presented.

Mayor D. Petrosky seconded the motion.

**FOR 5 AGAINST 0 ABSTAINED 0 MOTION CARRIED**

**2. APPROVAL OF INVOICES/ FINANCIAL REPORT/ FINANCIAL MOTIONS**

Chairman Anthony asked if there were any questions concerning the invoices that were submitted for payment from September 1, 2022 – September 30,2022. There being none

**MOTION:** A motion was made by Trustee R. Peterson to approve the financial report as submitted.

Chief S. Craiger seconded the motion.

**FOR 5 AGAINST 0 ABSTAINED 0 MOTION CARRIED**

**MOTION:**

Trustee R. Peterson motioned to approve the quote provided by MNJ Technologies Direct to purchase a 14" laptop for use with the Evolis Primacy 2 Duplex ID card printer, and a HP G5 PC to be used for TC 911 CAD information in the amount of \$1,630.00. Additionally, to make an inter fund transfer from account: 505120 (Employee Salary) in the amount of \$2,000.00 to account 505418 (Computer Equip & Software) to fund the purchase. (EMPG Refundable 50%)

Chief J. Pantalone seconded the motion.

**FOR            5    AGAINST       0            ABSTAINED       0    MOTION CARRIED**

**MOTION:**

Trustee R. Peterson motioned to purchase and install a 32" Smart TV from Fiber Solutions in the amount of \$1,600.00 for the ability to install the TC Cad Software at the EMA/EOC for monitoring purposes. This price includes (1) 32" Smart TV, HDMI Cables, Electrical Box and hardware, and installation. Additionally, to make an inter fund transfer from account: 505120 (Employee Salary) in the amount of \$2,000. To account 505417 (Communications Equipment) to fund the purchase. (EMPG Refundable 50%)

Mayor D. Petrosky seconded the motion.

**FOR            5    AGAINST       0            ABSTAINED       0    MOTION CARRIED**

**MOTION:**

Chief S. Craiger motioned to purchase a Evolis Primacy 2 Duplex Id Card Printer for the EMA /TC Fire & TC Law Enforcement from Total ID Solutions in the amount of \$ 2,650.00. Additionally, to make an inter fund transfer from account: 505120 (Employee Salary) in the amount of \$4,000.00 to account 505408 (Office Equipment) to fund the purchase. (EMPG Refundable 50%)

Mayor D. Petrosky seconded the motion.

**FOR            5    AGAINST       0            ABSTAINED       0    MOTION CARRIED**

**MOTION:**

Chief J. Pantalone motioned to approve the purchase of a Verizon Casa System Network Extender for the EMA Classroom / EOC from Verizon in the amount of \$ 2,999.99. Additionally, to make an inter fund transfer from account 505120 (Employee Salary) in the amount of \$3,000.00 to account 505521 (Telephone) to fund the purchase. (EMPG Refundable 50%)

Mayor D. Petrosky seconded the motion.

**FOR            5    AGAINST       0            ABSTAINED       0    MOTION CARRIED**

**3.    EMA DIRECTORS OPERATIONAL UPDATE**

Director Hickey provided a written report: See Attachment

- A brief overview submitted directors report was conducted.
- No verbal report given in order to yield time for Arcadis Consulting to present their report.

**4. HAZMAT**

- No verbal report, written report submitted and attached.

**5. FIRE INVESTIGAVE UNIT**

- Per FIU Chief, nothing to report for the month of September.

**6. LEPC**

- Last Meeting was held September 13, 2022
- The LEPC board will start planning a table top exercise with Ultium Cells in Lordstown during February 15, 2023
- (2) Drones have been purchased for EMA & Haz Mat use.
- Next Meeting January 10, 2023 at noon

**7. OLD BUSINESS**

**None**

**8. NEW BUSINESS**

Presentation of needs assessment summary from Lisa D’Alessandris of the Arcadis Consulting Firm, Columbus Ohio

**9. ANNOUNCEMENTS**

**The next regular meeting will be on November 10, 2022 at 9:00 A.M. at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483. This will be the last board meeting for 2022.**

**10. ADJOURN**

**MOTION:** Chief J. Pantalone made a motion to adjourn.  
Mayor D. Petrosky seconded the motion.  
Meeting adjourned at 10:18 A.M.

**FOR 5 AGAINST 0 ABSTAINED 0 MOTION CARRIED**

**JEH**

**10/13/2022**